

Eye Tests (INTERNAL)

The Health and Safety (Display Screen Equipment) Regulations 1992 (DSE Regulations).

In accordance with these regulations, where tests show that lenses are required solely for computer work, the employer must pay for these. This only applies where corrective lenses are required for the sole purpose of using display screen equipment. The employer's obligation extends only to the provision of the basic lenses and frames.

The Council operates an arrangement where it provides assistance toward the cost of non DSE lenses, these are lenses that can be used for DSE and for reading and driving etc. The Council reserves the right to amend this arrangement.

If you decide that you need your eyes tested, you will need to have a standard form completed by your optician and returned with your receipt for the cost of the eye test. If you have your eyes tested at Stuart Davidson, in Hertford, you will not be required to pay as they will invoice us directly. You will need to fill your name in the attached letter and take it with you to your appointment.

We will reimburse a maximum of £14.50 towards the cost of the eye test. The Council, however, is not liable to pay any monies that the Optician may charge for the completion of the form.

The amounts that the Council will reimburse are detailed below, you are of course at liberty to choose more expensive frames or special coatings etc for lenses, but any additional costs will not be met by the Council. Should you need to claim for purchase of lenses/contact lenses you will need to provide proof of purchase from the optician. On submitting proof of purchase together with the report form, to Peter Dickinson in Human Resources you will be reimbursed as follows:

Single focal lenses £70

Multi focal lenses £100

The Inland Revenue has ruled that all payments for spectacle and lenses must be subject to tax. Because of this refunds will now be made through the payroll system.

Please note these are the maximum payments that will be made. The Council reserves the right to vary or amend the amount that will be reimbursed. If the lenses are considered essential for your Health Safety and Welfare at work, you are advised that they should be worn at all times in accordance with the clinical requirements detailed by the optician. Failure to work without protective equipment without good reason, may be interpreted as a breach of the Council's disciplinary code